

Executive Board Meeting of TASL

April 30, 2011

The meeting was called to order by Pam Renfrow, President at 10:00. Those present included:

Pam Renfrow
Hannah Little
Beth Frerking
Amy Blanton
Sarah Searles
Becky Jackman
Karen Haggard
Anne Smith
Karen Cragwall
Carlotta Wright
Mona Batchelor
Lynn Lilley
Lora Black
Allison Roberts
Nancy Dickinson

Approval of Minutes:

Alice Bryant asked for any further changes or corrections to the minutes of the January Executive Board Meeting. Minutes were approved.

Treasurer's Report:

Beth Frerking's report was submitted and approved.

Beth reported that TASL received thank you notes for our ALA contribution. At the present time TASL has a large balance in the checking account. Pam Renfrow asked for suggestions of how we can utilize that large balance to its fullest. There is a \$100,000 limit for non-profit organizations for checking accounts. It was suggested that TASL might want to put the money in a different type of account. Pam suggested that the long-range planning committee make some decisions for management of funds through investments or other means.

Board Actions:

Pam Renfrow asked for approval to investigate a possible joint conference with TLA in October 2013.

Pam sent this to the Board for approval via email. The vote was electronically approved. The Board is in favor of “looking at” the possibilities of holding a joint conference.

Technology – Website: Hannah Little

The TASL Website is now live. We are considering sending a postcard informing the membership of the change to the Web site. The membership form now works on the Web site. We have the ability to control all content. We will place a number of TASL Executive Board Members as administrators. We need to have a training session, possibly at Harpeth Hall in June to insure that all those with administrative rights understand how to manage their portion of the Website that is accessible to them. There are many options available for Website management and enhancement of the site. For example, we can build forms. Friday, June 10 is a possible date for training. Hannah will send a “doodle date” to the Board the week of May 1 to assess the best time for training.

Scot Smith asked a variety of questions related to the current Website: When are we going to take it down? Should we do a redirect? Scott will archive. We can set up listservs in various ways. The Task Force will discuss date to take down old site. We will ask Scot to place a redirect on the set.

Pam mentioned we could send a post card (5 X & slick) before the end of the year with a text box with all professional development courses for the summer and information about the new Website.

Pam thanked Hannah Little for her hard work and effort on this multi-faceted project. Our address will be: **Tasltn.org**

Officer’s Handbook: Alice Bryant

The handbook is basically finished, but a few refinements are needed. Alice Bryant will now make a few changes in the final draft: Add a table of contents, alphabetize the various committee duties, and add two more committees to the handbook with the help of Diane Chen and Becky Jackman. The two committees to add are: Long Range Planning and Intellectual Freedom. Alice will make the changes she can and ask Diane and Becky to submit the new information as soon as possible. The handbook will then be ready for a virtual vote of approval of the document on May 15. (In addition, later in the minutes the VSBA Committee was also added to the list of committees needed in the handbook.)

TASL History Taskforce: Pam Renfrow

Pam Renfrow read an e-mail from Clara Hasbrouck. Isn't it ironic that we had the fire? She would like to reconstruct much of the information. The first deadline Clara suggested is June 30. Clara's email message went to members of the "Preserving TASL History" Task Force. Clara requested assistance in locating awards, publication, etc. that would be kept at the State Library.

VSBA: Scot Smith

Committees are meeting this week. Winner announced last week for the 2010-2011 VSBA Winners. Over 25,000 TN students voted this year. Scot remarked there was great participation because of the *Hunger Games*. For this year's banquet Margaret Peterson Haddix will be in attendance and we will give her award in Fall 2011 instead of waiting a year. Scot summarized the big change in the divisions of VSBA: Pre-K – 2, 3-5, 6-8, 9-12. Grades 6-8 and 9-12 will be divided into two lists with same committee making all recommendations for each grade division. Only three titles will overlap in that category. Each committee will have 20 members. Each list will have 20 titles. Scot will update the lists and post soon for 2012-2013.

Scot announced that public libraries would participate in the voting in 2012-13. This will make reading more accessible to home schooled students and others. Students should only vote once and the honor system is the way we promote voting one-time voting. We will need more members on the Intermediate committee. We try to include geographic diversity for the committee members. Scot met with Missy Dillingham, TLA, Brentwood Public Library, on April 28 to try to include more librarians. One question Scot asked: What about postage to distribute books on the committee? Beth Frerking directed Scot to ask for reimbursement for books sent to committee members.

Pam suggested that we limit the amount of time for our award winners' speeches at the TASL Banquet in September because of the numbers of speakers and the concern about making the program run too long.

Pam also asked Scot to list the qualifications for the TASL Committee Chair and work with Alice Bryant to put the job description in the handbook.

Membership: Nancy Dickinson

Nancy asked area reps to check the spreadsheets and ask past-members to join. In addition, Nancy asked if might put together talking-points to promote memberships. Pam encouraged Nancy to motivate those persons posting to the listserv to be involved. Mona asked about offering an incentive to convince people to join. TLA is offering their members a discount if they join both TASL and TLA. Amy Blanton, Rutherford County is offering her librarians free TASL registration if they become TASL members.

Conference Committee: Hannah Little

Hannah reported that all slots are scheduled for professional and member presenters for the fall conference. Hannah will be recruiting members for TASL Showcase. Hannah opened the floor for questions. What about doing member awards at luncheon? The luncheon was extended last year. There was a social time planned in the past. We are hoping to have a TASL History Slide Show during lunch. Karen Haggard mentioned that librarians should be encouraged to share "That Lesson." The TASL Showcase will be closer (physically) to the banquet. Carlotta suggested that we encourage those who are not chosen as member presenters to be showcase presenters. Also, lunch is included in the registration. Pam mentioned that we promote the TASL Awards to TASL members by the Area Reps.

By-Laws:

The committee was meeting to make certain information on the Website is the latest version. We need to update the by-laws **30 days** prior to conference for any changes. Pam encouraged members to update their email addresses over the summer to insure they will receive correspondence from her. **August 29 is the deadline for changes to the by-laws.**

Professional Development: Allison Roberts

Notes from Allison Roberts sent prior to meeting and included.

Further comment from Allison:

Information in Newsletter about Workshop

40 people needed for workshops to break even in June workshops. June 3 is the deadline, but members will be allowed to participate day of the conference.

We have several professional development opportunities planned for this summer:

June 11 - AASL Institute “Empowering 21st Century Learners: P21 Framework and AASL Learning Standards”

Mona has created a flyer for this workshop. It has already been shared on the TASL listserv and in the TASL newsletter. We are charging TASL/AASL members \$75.00 and non-TASL members \$120.00. We have invited Kentucky AASL/KSLA members to attend. They would pay the \$75.00 if they are AASL members. Thank you Mona!

July 11 – 14 Regional Workshops in Greeneville, Athens, Murfreesboro, and Jackson (see attached proposed schedule and session information)

The workshops are almost finalized. There are a couple of holes and loose ends. Wendy Cornelisen emailed that she would like to have a TEL trainer present a session at each location. Further follow-up will be made with Wendy to determine who will be presenting.

Allison commented that on July 13 and 14 it would be great to have a session in the afternoon to be presented at the same time as the TEL training.

We need to determine what we are going to charge the attendees and if we are going to reimburse them, or not.

It is going to be a busy summer, but it is full of wonderful PD opportunities for librarians. They are sessions that pertain specifically to librarians.

Additional comments at meeting:

Information about Workshop Payment:

PayPal may be set up soon for the website. It was decided that we will do the workshop registrations the old way to avoid catastrophic errors since the site is not yet tested. Allison will keep a spreadsheet and send fees to Beth for record keeping.

The Area Reps were asked to help Allison. Nancy explained that people have listed on the membership spreadsheet their willingness to help with the workshop. That list is available to all because it is sent routinely. Area Reps should review the lists and work at recruiting members to assist with the workshops.

July 11-14:

Allison has planning completed except for July 14. Allison asked for assistance. Allison posted a question about lunch – is it too long? It was decided lunch would take place from 11:00 until 12:30. The workshop will be six and one-half hours.

Allison also had a cost question. Can we reimburse like last year? The cost would be approximately \$7,000 for speaker/costs. Allison also had a question about registration. In the past, registration was reimbursed as long as participants were members. Beth thought the process of keeping the checks and returning at registration worked well in the past. The fee was set at \$50.00 for members. \$90.00 for non-members. Non-members do pay. Membership forms will be available at the workshop. A motion was made to accept the pricing. Motion seconded, voted, and approved. The workshops will be publicized state-wide. Pam asked how we could promote the workshops even more? Becky suggested giving away one conference registration to attendees; Or possibly giving away four banquet registrations at conference. A motion was made, seconded and carried that we offer the free banquet dinner option.

Hannah mentioned the new education page on the website. Also we need to put information on the TASL listserv. Area Reps were also asked to contact members. Postcards will also be sent. Another suggestion was made to let professional development coordinators for each county know about the workshops and ask them to promote the workshops.

The next question was raised to offer mileage reimbursement for those who are presenting at the workshop. Beth suggested an honorarium was the best option for bookkeeping. It was moved to offer an honorarium of \$50.00 as a travel stipend for presenters. The motion was seconded, voted upon, and approved.

Tentative Schedule:

Schedule of Summer Workshops

July 11 – Greeneville HS – Mitchell Roop

8:30 – 9:00 Registration/Breakfast/Greeting

9:00 – 11:00 Dianne and Elementary Librarians (Handmade Tales)

9:00 – 10:00 Mitchell and *“Creating an Inviting Environment for Your High School Library”*

10:00 – 11:00 TEL Training

11:00 – 12:00 LUNCH – Discussion – View the new TASL Website
12:00 – 2:00 Dianne and Middle/High School (Kamishibai Story Theater)
12:00 – 1:00 Patti and Jamie VSBA K – 6
1:00 – 2:00 TEL Training
2:00 – 2:30 Closing Questions/Comments/Evaluation

July 12 – Athens – Westside School – Beth Jackson

8:30 – 9:00 Registration/Breakfast/Greeting
9:00 – 11:00 Dianne and Middle/High Librarians (Kamishibai Story Theater)
9:00 – 10:00 Patti K – 3 VSBA
10:00 – 11:00 TEL Training
11:00 – 12:00 LUNCH – Discussion – View the new TASL Website,
12:00 – 2:00 Dianne and Elementary School (Handmade Tales)
12:00 – 1:00 Scott Smith YA VSBA
1:00 – 2:00 TEL Training
2:00 – 2:30 Closing Questions/Comments/Evaluation

July 13 – Murfreesboro – Riverdale HS – Delores Morris

8:30 – 9:00 Registration/Breakfast/Greeting
9:00 – 11:00 Dianne and Elementary Librarians (Handmade Tales)
9:00 – 10:00 Stacey Graham “Primary and Secondary Sources”
10:00 – 11:00 TEL Training
11:00 – 12:00 LUNCH – Discussion, View the new TASL Website
12:00 – 2:00 Dianne and Middle/High School (Kamishibai Story Theater)

12:00 – 1:00

1:00 – 2:00 TEL Training

2:00 – 2:30 Closing Questions/Comments/Evaluation

July 14 – Jackson – Trinity Christian Academy – Tina Johnson

8:30 – 9:00 Registration/Breakfast/Greeting

9:00 – 11:00 Dianne and Elementary Librarians (Handmade Tales)

9:00 – 10:00 Karen Haggard

10:00 – 11:00 TEL Training

11:00 – 12:00 LUNCH – Discussion, View the new TASL Website

12:00 – 1:00

12:00 – 2:00 Dianne and Middle/High School (Kamishibai Story Theater)

1:00 – 2:00 TEL Training

2:00 – 2:30 Closing Questions/Comments/Evaluation

Description of Presenters:

Stacey Graham (Murfreesboro)

Stacey Graham, Project Coordinator, Teaching with Primary Sources Across Tennessee Research Professor, Center for Historic Preservation, at Middle Tennessee State University, will present a workshop on Primary and Secondary Sources at Riverdale High School in Murfreesboro. This workshop will take participants in-depth into the Library of Congress Web site, exploring the many digital collections of primary sources, as well as special materials created for educators to support the use of primary sources to stimulate higher order thinking skills. Teaching with Primary Sources Across Tennessee staff will guide participants in online searches and provide handouts. This workshop is geared towards beginners and those with previous exposure to the Library of Congress Web site and the Teaching with Primary Sources program.

Dianne de Las Casas' Workshops

Kamishibai Story Theater: The Japanese Art of Picture Telling (Middle/High)

Kamishibai is the Japanese art of telling with pictures. Dianne will guide participants in telling stories from Asia with self-illustrated story cards. The workshop culminates in a collective performance of a Kamishibai story by the workshop participants. An amazing collaborative process, this workshop brings out the creativity in each participant. Limit 100 participants. *Kamishibai Story Theater: The Japanese Art of Picture Telling* is a title with Teacher Ideas Press (September 2006). 60 min. – 2 hrs.

Supplies:

Host to provide:

- Two 4-6 foot tables (one for supplies & one for resource display)
- Tables and chairs for workshop participants
- Poster board
- Crayons and/or markers
- Pencils
- Glue sticks
- Copies of workshop handouts

Handmade Tales (Elementary)

In this “hands-on” workshop, participants will learn tales that use hands as an active part of the telling: string stories, draw and tell, cut and tell, paper tales (fold and tell, roll books, paper fortune teller tales), hand stories and finger plays, and other tales (handkerchiefs, napkins, and towels). Limit 100 participants. *Handmade Tales: Stories to Make and Take* is a title with Libraries Unlimited (2008). Materials are provided by host. 60 min. – 3 hrs.

Supplies: Dianne provides string for all participants.

Host to provide:

- Two 4-6 foot table (one for supplies & one for resource display)
- Drawing pad on an easel or dry erase board
- Tables and chairs for workshop participants
- 10 sheets of various color 8 ½ X 11” paper per attendee
- Bandanas (1 per attendee – these can be found at Wal-Mart for \$1.00 each)
- Inexpensive white body-size towel (optional – 1 per attendee)

- Scissors
- Pens
- Copies of workshop handouts

Patti Malone, VSBA K – 3 Committee member

Jamie Bivens VSBA 4 – 6 Committee member

Scot Smith VSBA Young Adult Committee member

Booktalk the newest VSBA nominees

Wendy Cornelisen, TEL Coordinator

Wendy is going to see if there is a trainer that will be able to be at the workshops

Intellectual Freedom:

The committee will meet virtually to make decisions regarding responsibilities and plan of action.

Innovative Library Awards Committee Report: Karen Haggard

- In February, co-chairpersons, Lynn Rushdi and Frankie Wade met with the 2010 committee chairperson, Karen Haggard, to discuss obligations for the committee. Karen had shared a list of suggested steps:

Set timeline. She suggested the deadline be moved up from June 30 to increase participation. We agreed to change the date to May 20.

Solicit submissions in various ways.

Choose the committee.

Send copies of the applications out to committee members with expectations for deadlines.

Using the membership list we have solicited committee members.

We have sent a rough draft to Pam Renfrow about the description and application.

Unfinished business:

Anne Smith reported Clara Hasbrouck presentation was wonderful and beautiful.

Pam reported that she had a discussion with Susan Earl, TLA president, about the possibility of a joint conference with TLA in October 2013. The Executive board of each organization would need to approve a motion to look into the details. The TASL board has approved a motion and the TLA board will vote in May. If the motion is approved, an eight member task force with 4 members from each organization will investigate all of the details such as speakers, facility needs, exhibits, schedules, programs, and report back to each Executive board for a decision.

New Business:

A volunteer is needed to serve on the Long Range Strategic planning committee with TLA. TLA is looking for more membership from school librarians. Pam will determine if we can find someone who has experience with TLA and has dual memberships.

Approval was made, seconded and approved to make Diane Chen Intellectual Freedom Board Chair.

TSERC Report from Beth:

Beth is the TASL representative. Hannah is also on the committee. We need a new member from TASL to take Beth's place. There is a meeting at Datafest in fall, and again at TLA in March. Most of the work is done virtually. We need one private and one public school person to participate. Mona will now be our public school representative.

June Work Day:

Hannah will propose a date and information will be available in May.

Speakers 2012 Conference:

Authors, Presenters, Google certified person, Copyright person. Please send suggestions to Alice Bryant,

Times/Deadlines:

July 30 is deadline submission date to August Newsletter. August 17 is proposed date to send newsletter. Conference information will be in newsletter.

By-Laws:

Mary Jean Smith was recommended to assist with By-Laws.

New Business:

Damage throughout the state from tornadoes. Cleveland in the worst shape. Should we contact those people? Blue Springs damaged the most.

What can we do? Can we reach out to the libraries and ask what we can do? There needs to be a process, application. School with greatest need might be able to use money from Follett. We may need a disaster relief task force? Any volunteers? Nancy will head up the committee. Nancy will submit suggestions to the Board by June 30.

Next meeting: Next Board Meeting: After Banquet at Conference.

A motion was made to adjourn, Motion was seconded, and approved. The meeting ended at Noon.

Other Reports Submitted Virtually:

TASL Treasurer’s Report – April 2011

Summary of TASL Finances January 1 - April 10, 2011

Income

2010 Conference.....	850.00
2011 Membership Dues.....	8,895.00
Gift Received.....	30.00
VSBA Stickers	50.00
Total Income.....	9,825.00

Expense

AASL.....	628.00
AASL Spr Meeting Travel.....	361.31
Accountant	50.00
ALA.....	2,211.37
Awards.....	42.71
Bank Charge.....	40.00
Conference 2010.....	65.85
MemberClicks	3,854.25
PO Box Rental	30.00
Refund - Duplicate Membership.....	30.00
TLA.....	70.50
TLA Dues	60.00
Treasurer Expense	396.16
Workshops.....	53.83
Total Expense	7,893.98
Net Income	1,931.02

As of April 10, 2011:

Current Account Balances:

Main Account -- \$83,660.73

Online Account -- \$2145.75

Additional news:

TASL received notice of unclaimed property in excess of \$250 from the State of Tennessee regarding the 2005 Conference. Paperwork to receive it is in process.

Respectfully submitted,

Beth Frerking

TASL Treasurer

TASL Membership Report

April 14, 2011

Current membership is at 361. This is ahead of the usual numbers at this time of year, largely because Metro Nashville paid for its librarians to join. There were 101 librarians out of 132 who took advantage of that offer.

I have added the region to the spreadsheet. I appreciate all of the efforts by the regional directors. I do believe they are helping with membership.

I have also posted a reminder to the listserv which resulted in many memberships.

One recommendation would be to have a task force work on a email/letter which details membership advantages. We need to make sure our prospective members know the value of TASL membership.

Submitted by Nancy Dickinson

Advocacy Committee

Amelia Bell and Sarah Searles, Co-Chairs

April 30, 2011

1. Sarah started a wiki to facilitate committee work online, including a “Seen Online” section for gathering advocacy resources and ideas about gaining support for library programming.
2. Staff from both AASL and ALA contacted Sarah, whose library was recognized as one of the best in the nation on the AASL Vision Tour, and requested that she host a visit with Senator Lamar Alexander to promote federal funding for school libraries and the specific mention of school librarians in the ESEA Re-authorization. Sarah has sent a formal invitation and is in the process of trying to follow up with the scheduling request through multiple contacts at his representative offices.
3. ALA requested that TASL members contact Lamar Alexander via email and let him know we support the mention of school librarians in the ESEA reauthorization and funding for school libraries through the Improving Literacy Through School Libraries program. Amelia emailed the listserv with this request and information about making the contact.
4. Upcoming projects for the year:
 - Working to establish an annual Advocacy round table time at TASL conference to gather concerns and update membership in person.
 - Developing a frontline advocacy “toolkit” for communicating with principals and administrators about the value school librarians bring to students.

TASL Technology Committee Report

30April2011

The TASL Technology Committee has been populated for the 2011 calendar year and those names submitted to TASL President, Pam Renfrow.

The committee has met only via electronic mail, but agreed upon a set of goals for the remainder of the year. Many of the goals revolve around maintaining the new TASL website, as well as utilizing that platform for information, education, and enlightenment of the TASL membership.

Copies of the committee’s membership and goals are attached for the record.

TASL Technology Committee Goals - 2011

- 1) Maintain the TASL website, offering suggestions to the board for improvements and/or additions.
- 2) Work in conjunction with the professional development committee to develop and promote technology-related professional development opportunities state-wide.
- 3) Explore the possibility of offering webinars via the website.
- 4) Assist with technology at any professional development sessions and the conference.
- 5) Work to keep TASL members current on new trends by posting links to articles, etc. on the website.
- 6) Develop and maintain a library lesson plan bank on the website. Something similar to this would be the ideal: <http://teacher.neisd.net/library/public/lessonplan>
- 7) Maintain a social networking presence via Facebook, Twitter, etc.

TASL Technology Committee Membership – 2011

Mona Batchelor - Chair
McKenzie High School, Librarian
mona.batchelor.tasl@gmail.com

Amy Blanton – Co-Chair
Coordinator of Instructional Technology
Rutherford County Board of Education
blantona@rcschools.net

Susan Beasley
Pennington Elementary, LIS
susan.beasley@mnps.org

Carissa Benton
Roy L. Waldron School Library Media Specialist
bentonc@rcschools.net

Kari Bernier
Dyersburg Intermediate, Librarian
kbernier@k12tn.net

Sarah Casey
St. Agnes/St. Dominic, Librarian
scasey@saa-sds.org

Christa Cordrey
Greenbrier Middle School, Librarian
christa.cordrey@rcstn.net

Melissa McCallen
Grace Christian Academy, Librarian
mmccallen@gracebc.org

Karen McIntyre
Westmeade Elementary, Librarian
karen.mcintyre@mnps.org

Respectfully submitted,
Mona Batchelor, Chair
Amy Blanton, Co-Chair